

How to book & pay for 'non-funded' afternoon sessions in the Nursery

Notes

- Booking & payment **must** be made in advance of your child's attendance at an afternoon session in the Nursery (i.e. their place must have been booked & paid for **by the evening before** the session, at the latest)
- Booking & payment can **only** be made on Eduspot/SchoolMoney using the 'Nursery Afternoon Session' payment item for the relevant day and week (against the child's name)
- **No cash/cheque payments will be accepted for Nursery afternoon sessions**, booking & payment **must** be made using Eduspot/SchoolMoney
- Please see the following pages with instructions on how to book & pay for a Nursery Afternoon Session using Eduspot/SchoolMoney
- Please ensure you allow enough time to book & pay in advance, **you will not be able to book your child into an afternoon session on the day**

How to book & pay for 'non-funded' afternoon sessions in the Nursery

Refunds

- As we will be planning staff numbers based on the number of children booked into each Nursery afternoon session each day, it will not be possible to refund you if your child does not attend on a date they have been booked into. The only exception to this will be if your child has to isolate (in line with the latest Government guidance). Booking a place in a Nursery Afternoon Session represents your agreement of this refund policy

How to book & pay for 'non-funded' afternoon sessions in the Nursery

1. Login to your child's Eduspot/School Money account and click on the 'Clubs' tab on the left-hand side

St Katherine's CofE Primary School

schoolmoney

Change Password | Help | Log Out

Payments

Dinners

Clubs

School Shop

Parental Consent

History

Important Notice regarding Online Payment Security

Pupil 1

Breakfast Club - WC: Mon 21 Mar 2022

Nursery Afternoon Session - WC: Mon 18 Apr 2022

Pupil 2

Breakfast Club - WC: Mon 21 Mar 2022

£0.00

+

+

£0.00

+

Shopping cart icon

Dinner Credit: £0.00

Club Credit: £0.00

Total To Pay: £0.00

Make Payment

VISA


Mastercard

TRUST


How to book & pay for 'non-funded' afternoon sessions in the Nursery


- Click on the + sign of the week you wish to book & pay for your child into a Nursery Afternoon Session


St Katherine's CofE Primary School





Change Password | Help | Log Out


 Payments


 Dinners



 Clubs


 School Shop

 Parental Consent

 History

 [Important Notice regarding Online Payment Security](#)

 Pupil 1	£0.00
Breakfast Club - WC: Mon 21 Mar 2022	+
Nursery Afternoon Session - WC: Mon 18 Apr 2022	+
 Pupil 2	£0.00
Breakfast Club - WC: Mon 21 Mar 2022	+







Dinner Credit:
£0.00

Club Credit:
£0.00

Total To Pay:
£0.00


[Make Payment](#)




How to book & pay for 'non-funded' afternoon sessions in the Nursery


3. Click on the drop down and select 1) £16.50 for each day you wish to book & pay for (e.g. Wednesday & Friday in this example)


St Katherine's CofE Primary School


 schoolmoney


[Change Password](#) | [Help](#) | [Log Out](#)


 Payments


 Dinners


 Clubs

 School Shop

 Parental Consent

 History

 [Important Notice regarding Online Payment Security](#)

 Pupil 1


Breakfast Club - WC: Mon 21 Mar 2022

Nursery Afternoon Session - WC: Mon 18 Apr 2022

Monday	0
Tuesday	0
Wednesday	1 - £13.50
Thursday	0
Friday	1 - £13.50

Total £27.00

Add To Basket

 Pupil 2

Breakfast Club - WC: Mon 21 Mar 2022



Dinner Credit:
£0.00

Club Credit:
£0.00

Total To Pay:
£0.00

Make Payment

How to book & pay for 'non-funded' afternoon sessions in the Nursery

4. Click 'Add to basket'

St Katherine's CofE Primary School
Change Password | Help | Log Out

- Payments
- Dinners
- Clubs
- School Shop
- Parental Consent
- History
- Important Notice regarding Online Payment Security

Pupil 1 £0.00

Breakfast Club - WC: Mon 21 Mar 2022 +

Nursery Afternoon Session - WC: Mon 18 Apr 2022 -

Monday	0
Tuesday	0
Wednesday	1 - £13.50
Thursday	0
Friday	1 - £13.50

Total: 27.00 Add To Basket

Pupil 2

Breakfast Club - WC: Mon 21 Mar 2022 +

Dinner Credit:
£0.00

Total To Pay:
£0.00


Club Credit:
£0.00

Make Payment


How to book & pay for 'non-funded' afternoon sessions in the Nursery


5. Once all items are added to the basket (i.e. all days you wish to book & pay for), click Make Payment and follow the on-screen instructions to complete card payment


St Katherine's CofE Primary School





Change Password | Help | Log Out


 Payments


 Dinners


 Clubs

 School Shop

 Parental Consent

 History


 Important Notice regarding Online Payment Security

 Pupil 1

Breakfast Club - WC: Mon 21 Mar 2022

£0.00


+

 Pupil 2

Breakfast Club - WC: Mon 21 Mar 2022

£0.00

+

 Pupil 1

Nursery Afternoon Session W/C: Mon 18 Apr 2022

£27.00





✕

Dinner Credit:
£0.00

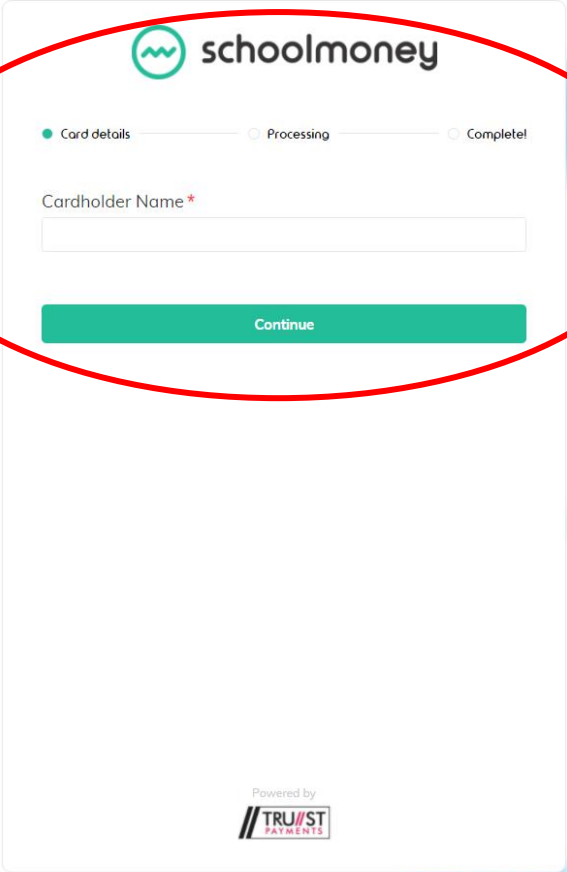
Club Credit:
£0.00

Total To Pay:
£27.00

Make Payment

How to book & pay for 'non-funded' afternoon sessions in the Nursery



The image shows a mobile payment interface for 'schoolmoney'. A red oval highlights the 'Card details' section, which includes a progress indicator with three steps: 'Card details' (selected), 'Processing', and 'Complete!'. Below the progress bar is a text input field for 'Cardholder Name *' and a green 'Continue' button. The background features colorful, abstract shapes. At the bottom, it says 'Powered by TRU//ST PAYMENTS'.

schoolmoney

● Card details — ○ Processing — ○ Complete!

Cardholder Name *

Continue

Powered by
TRU//ST
PAYMENTS

NB: Only once payment has been made successfully and confirmed will the place be booked.