



## **St Katherine's Church of England Nursery** **Admissions Policy Statement**

**This statement is our Admissions Policy and supersedes any previous statements issued.**

The number intended to admit each year is 30. In the event of oversubscription, a waiting list will be maintained. *The waiting list for Nursery is held strictly in the order of the admissions criteria.*

Parents and carers applying for a place in our Nursery, would be expected to support the ethos of the school which is founded on Christian values and practice.

Children start in the St. Katherine's C of E School Nursery in the term following their third birthday.

The Governors see great value in pupils attending a nursery setting which places a high emphasis on a strong moral code and the partnership approach of parents.

All applications for a place in our Nursery provision must be made on the St. Katherine's C of E School Nursery application form (available from the school office or the school website) which should be completed and sent directly to the school. Please allow 10 working days then, if you do not receive a letter confirming receipt of your application, contact the school to check it has been received.

Applications received by the end of September each year (for a start in the following Spring, Summer or Autumn term) will be considered by Governors in line with the admissions policy.

Any applications received after the end of September each year, will be considered separately and any remaining places will be offered where available.

*Note: Attending the St Katherine's Nursery does not guarantee your child being offered a place in the school's Reception Class and it is important that parents/carers complete an Essex County Council application in the Autumn term of their Nursery year, prior to the following September intake into a Reception Class. Please see the school website for the school Admission Policy.*

Where there are more Nursery applications than the number of places available at any time, the following criteria will be applied by the Governors' Admissions Panel, in the order set out below, to decide which children to admit.

**A. Applicants whose normal place of residence is Canvey Island, in the following priority order:**

- 1) "Looked After" Children and previously looked after children (as defined in the Primary Education in Essex booklet) with a recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents/carers who have a longstanding active involvement in the life of The Church will be given a higher priority. (see Page 3 Notes)
- 2) Looked After Children and previously looked after children (as defined in the Primary Education in Essex booklet) not of the Christian Faith.
- 3) Children with siblings currently attending the school and with a personal recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents/carers who have a longstanding active involvement in the life of The Church will be given a higher priority;
- 4) Children with siblings currently attending the school.
- 5) Children with a personal recommendation by a Christian Minister. In the event of there being a greater number of applications than places available, applications from parents who have a longstanding active involvement in the life of the Church will be given a higher priority.
- 6) Children whose parents desire a Christian education for their child even though they themselves may not be practising Christians.
- 7) Straight line distance from the school.

In the event of the school being oversubscribed in any of the above categories, the following provisions will be applied in this given order:

- (a) Children of teaching staff (regardless of home address) who:
  - a. Have been employed at the school for two or more years at the time of application for the school place
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage
- (b) Straight line distance from the school

**B. Applicants not normally resident on Canvey Island will be admitted in the same order as above.**

**For consideration under criteria A and B this school requires a St. Katherine's C of E Primary School Nursery application form to be completed. Please contact or visit the school office or see the school website.**

## **Notes on Admissions Policy Statement**

**Note 1** 'Looked After Children' are children in Local Authority Care.

**Note 2** An appropriate Christian minister is the Minister in Charge of the worshipping congregation to which the child's parents belong. If the congregation has currently no full time minister, a letter may be obtained from a duly authorised warden of the Church or the person who normally leads the services. In this case the letter would need to be on headed stationery belonging to that Church. The Minister or duly authorised person would be expected to confirm that the parents of the child have been active participants in the life and worship of the congregation over a period of six months or more.

**Note 3** A sibling is the brother or sister of a child who is expected still to be attending St Katherine's School when the sibling is admitted. A sibling could be full, half or step sister or brother living in the same or different household as the older brother or sister.

**Note 4** The distance is determined by an online measuring system.