

St. Katherine's C of E Primary School

Nursery

Terms & Conditions

Acceptance of an offer for a place in the St. Katherine's C of E School Nursery, denotes acceptance of the following terms:

- Children attend the Nursery provision Monday to Friday, in line with the main school calendar (unless prior notice has been given by the school).
- Children attending our Nursery Provision for 'mornings only' enter at 8:45am and must be collected promptly at 11:45am.
- Children attending 'full days' in our Nursery provision enter at 8:45am and must be collected promptly at 3:05pm.
- Children attending our Nursery provision for a 'full day' must be provided with a named packed lunch and drink from home.
- Parents agree to complete a Free Early Education Entitlement 3/4 Year Olds form, when requested by the school, in advance of each term, to allow St. Katherine's C of E School to claim the 15 hours of Universal FEEE3/4 funding per week for the whole of the term. This funding pays for your child's place in our Nursery provision for their morning sessions only.
- **St. Katherine's C of E School Nursery must be named as the sole provider of the Free Early Education Entitlement for 3/4 Year Olds for all children attending our Nursery provision.** Permission must not be given to any other provider allowing them to claim the FEEE3/4 funding for the child.
- Where parents, who are eligible for the Extended Entitlement funding, choose to access funded 'full days' (8:45am – 3:05pm) in our Nursery provision for their child, they agree to provide us with their Extended Entitlement eligibility code when requested and in advance of each term and by the published Childcare Choices deadline date. This will allow St. Katherine's C of E School to claim the **additional** 15 hours of Extended Entitlement funding per week for the whole of the term (i.e. the school will claim a total of 30 hours funding per week, for the whole of the term, for the child).
 - **St. Katherine's C of E School Nursery must be named as the sole provider of the Extended Entitlement in this instance (i.e. it will not be possible to split the Extended Entitlement funding with another provider during that term and permission must not be given to any other provider allowing them to claim).**
 - **Eligibility codes must be valid into the term being claimed for or beyond. If the code 'expires' before the start of the term being claimed for, it will not be possible for the child to attend funded afternoon sessions and the parents will need to book and pay for the sessions as required.**
 - **If valid eligibility codes are not provided to the school by the Childcare Choices deadline (usually by the end of the previous term) it will not be possible for the child to attend funded afternoon sessions for the term and the parents will need to book and pay for the sessions as required.**
- Where children attend 'mornings only', there is an option for parents to purchase ad-hoc afternoon sessions (11:45am – 3:05pm) in our Nursery provision for their child.

Parents accessing this option agree to book and pay in advance, using the school's online payment system. It is not possible to book an afternoon session on the same day and it is not possible to book without payment being made at the time of booking. Afternoon sessions are charged at £16.50 (i.e. £5.50 per hour, for 3 hours). This option is available to all children who have not already elected to attend 'funded full days' for the term. It will not be possible to pay for afternoon sessions using funding or childcare vouchers.

- Individual school term lengths may differ slightly from the published number of weeks for funding claim purposes but this will average out to 190 days of provision across the whole school year.
- Parents of each Nursery child are asked to contribute towards the Nursery Fund. This voluntary contribution is sought weekly or termly and is used to enhance the Early Years provision and includes funding for daily snacks and drinks, cooking and craft activities, birthday and Christmas presents for the children and to replace items of additional equipment that simply wear out through constant use. Currently, this contribution is £1 per day/£5 per week.
- Each family at the school is asked to contribute towards the Governors Fund each term. These voluntary contributions are used to resource the Personal, Social and Health Education and Cultural Awareness Programmes in school which are strongly supported by the Governing Body. Currently, this contribution is £3 per family per term.
- Fees may be incurred for late collection from the Nursery provision, in line with the Late Collection Fees policy (see school website for details).